

Minutes

Dovre Township Meeting

3/4/24

Approval of Minutes: 2/5/24 Meeting

Present: Sherry Jean Larson, Keith Quale, Marie Ostby, Glenn Arfstrom, Bruce Peterson, Pat Jacobs, Teren Novotny

Guests: Ryan Hendricks, Raul Vasquez, Howard Werner, Joel Johnson

Sherry Jean Larson called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Supervisor Peterson moved to approve the minutes from the February Meeting. Supervisor Quale seconded and motion carried.

- Conditional Use Applications for February

2 Applications in Dovre Township. Hearing is March 11th at 7 PM

Ryan Hendricks: farm machinery repair business 4497 Co. Rd 5 NW

Ryan appeared at the meeting. He stated that his business repurposes farm equipment. He applied for a building permit to build a storage facility on his property and was told to submit a conditional use permit application. Supervisors Quale and Peterson viewed the property. No concerns identified regarding this application.

Raul Vazquez: massage and spa business: 3255 Hwy 71 NE

Raul appeared at the meeting. He is a licensed massage therapist and teacher. He owns a business in Texas called DeNovo Spa and Massage and plans to open a business on Eagle Lake. Supervisor Peterson and Quale viewed the property and feel there is adequate parking. Supervisor Arfstrom suggested he contact the Eagle Lake property owners association. Suggested that he make sure the Willmar sewer system can handle any discharge of water. Supervisor Ostby requested that the application amended to include specific information on what services will be provided in the business.

Mike Brouwer, Appeared regarding a Town Road Line Agreement with Willmar Township. The shared road is 30th. Agreement is to share expenses for road maintenance. Dovre has handled brushing on the Dovre side of the road. Requested that the agreement detail where culverts are and the process for sharing costs for major repairs. They are establishing agreements all townships. Willmar Township will send us a rough draft.

Fire Report: Pennock Fire contract for 2024 is for 12,224.34. Supervisor Peterson moved to approve the contract, Supervisor Quale seconded and motion carried.

Treasurers Report Teren presented the treasurer's report through the end of January. Supervisor Quale moved to approve the report, Supervisor Arfstrom seconded. The motion carried.

Approval of Orders: Supervisor Ostby moved to approve payment of orders, Supervisor Peterson seconded and motion carried.

Old Business:

- ORI number—No charges to the Township. Resolution 2024-003
Resolution Approving State of Minnesota Joint Powers Agreements with the Township of Dovre on Behalf of Its Prosecuting Attorney Supervisor Quale moved to approve, Supervisor Peterson seconded and motion carried.

New Business:

- Access Permit Application: City of Willmar, Jason Lindahl, Supervisor Peterson viewed the property for a proposed lift station. A culvert is not needed. He recommends approval of the application. Supervisor Peterson moved to approve, Supervisor Ostby seconded and motion carried. Supervisor Peterson will notify them.
- 2024 Town Road Account: 44,770.69

- Bid Received: Boonstra Blading : 150.00/hr snow plowing,
140.00/hr snow blowing
2850.00 3 cuttings ditch mowing
925/trip shoulder reclaiming
125/hr garbage clean up
Vreeman Construction (gravel): Class 5 gravel 11.70/yard
Crow River Construction (chloride) 1.78/gallon

Supervisor Ostby moved to accept the bids received, Supervisor Arfstrom seconded and motion carried.

• Budget:	2024	Proposed 2025
Fire	80,000	90,000
General	80,000	85,000
Road/Bridge	600,000	700,000
LGA	21000	22,000
Total	781,000	897,000
• Levy:	2024	Proposed 2025
General budget	737000	804,230
Misc. Income	5000	48,000
Town Road Account	39000	44770

Supervisor Ostby moved to present the proposed budget/levy at the annual meeting. This represents a 15% increase in the budget. Supervisor Larson seconded the motion and motion carried.

- Review of Annual Meeting Agenda
Requests for funds received from Kandiyohi County Historical Society, Lets Go Fishing, Kandiyohi County Fair, NLS Community Education: Continue donations of \$500 to Historical Society, Fair and NLS Community Ed.

Information Skataas Lake Fish Barrier grant received for \$10,800—no action required at this time.

Permission to dispose: 12 misc. envelopes, ad catalog from Carrot Top Industries (flags), Interim rate notice from CenterPoint Energy, Township Life Insurance benefit brochure. Supervisor Larson moved to approve disposal, Supervisor Peterson seconded and motion carried.

- 3/11/24 Zoom Working Meeting
- 3/12/24 Annual Township Meeting 7:00 PM
- 3/18/24 Kandiyohi County Township Annual Meeting
- 3/28/24 Spring Short Course, Willmar
- 4/1/24 Township Meeting 6:00
- 4/11/24 Board of Equalization meeting 5:00-5:30

Supervisor Ostby moved to adjourn, Supervisor Quale seconded and motion carried. The meeting adjourned at 9 PM.

